



THE AIRMAN'S SOURCE FOR LEGAL INFORMATION



THE BARRACKS LAWYER

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PRIVATE ORGANIZATIONS: A QUICK Q & A SESSION

What is a Private Organization (PO)?

Private organizations (POs) are self-sustaining special interest groups and non-federal entities.

What are the governing AFI's for POs?

AFI 34-223 and AFI 36-3101 are the governing AFI's for POs.

Are POs part of the Air Force?

No. POs are not part of the Air Force. POs write their own constitutions and bylaws and elect their own leadership. POs independently decide how to spend their funds and pay their bills.

Can POs use government resources?

POs must generally furnish their own equipment, supplies or other materials. However,

the USAF may provide a PO a place to conduct a meeting of a reasonable duration. Otherwise, military members and civilian employees may not work for the PO during their duty time, nor may they conduct PO fundraisers while on duty, in the workplace or in uniform. Further, POs must generally furnish their own equipment, supplies or other materials.

Can POs use a seal, logo insignia, or email affiliated with the DOD or USAF?

No. POs should not use DOD or USAF letterhead or official government email when conducting business. This would give the appearance of improper federal endorsement and/or use of federal resources.

Can POs enter into contracts?

Yes. However, the contract should not say it is between the USAF and a business.

Do POs pay taxes?

Yes. POs must pay taxes in accordance with IRS regulations but may obtain tax exempt status.

Can POs be sued?

Yes. POs can be sued and should generally obtain liability insurance.

If a PO is sued, how does liability work?

If a PO is sued, all members of the PO could be held jointly and severally liable, unless otherwise stated such as through the POs constitution. That means that if one member of the PO is sued for something, each of the others members could potentially be sued individually for the full amount!

Divorce in Arizona

13 February 2015, 0900-1000

Airman & Family Readiness Center

Advance registration required. Call 228-5690

LEGAL ASSISTANCE

Powers of Attorney & Notary Service

Monday - Friday
(walk-in basis)
0900-1500

*Military Priority
1100-1300

Attorney Visit
(by appointment only)
Call 228-5242

OR
Walk-In Attorney Visits

(no appointment needed)
Thursdays
Active Duty & Dependents Only
0730-0830

CLAIMS ASSISTANCE

Air Force Claims Service Center

Fast * Friendly * Fair
M-F 0700-1700 EST
Phone: 877-754-1212

Damage of Household Goods from DPS Shipments
www.move.mil

FREE PROFESSIONAL TAX SERVICES!

DMAFB VITA volunteers are trained and certified by the IRS to prepare a variety of returns for our military community. This is a free service for any Active Duty, dependents (with military ID), National Guard, Reserve, Public Health, and Military Retiree with access to the base. The appointment line is open for Active Duty, National Guard, Reserve, Retirees and Public Health personnel to schedule appointments. Appointments have already begun.
Appointment Phone Number: 228-3489

AREA DEFENSE COUNSEL

**CAPT JENNY LIABENOW
CAPT ALEXANDER DEHNER
PARALEGAL- TSGT SARAH SWIFT**

*The ADC works for you **THROUGH** the Air Force's Chief of Trial Defense Division, Washington, D.C. The ADC does not report to the 355*

FW, 12AF, or ACC chain of command.

INDEPENDENCE is what the ADC program is all about. We are here to ensure you are provided the best defense possible.

CALL 228-5664



Capt Jenny Liabenow
Area Defense Counsel

Capt Alexander Dehner
Area Defense Counsel

TSgt Sarah Swift
Defense Paralegal

PREPARING FOR YOUR LEGAL ASSISTANCE APPOINTMENT

LOG ONTO: <https://aflegalassistance.law.af.mil>

Wills & Powers of Attorney

1. Click on tab "Legal Worksheets."
2. Complete worksheet for documents you wish to have created.
3. Save your ticket number, then call the Legal Office for an appointment.
4. Please complete online survey!

Legal Assistance

1. Click on tab "Legal Information."
2. If the information you are looking for is not listed, call the Legal Office for an appointment.
3. Please complete online survey!

**TO SCHEDULE AN APPOINTMENT
CALL 228-5242**

WISDOM - VALOR - JUSTICE

RECEIVE A COURT SUMMONS OR LEGAL NOTICE AT WORK?

If your office or any individual in your office receives any writ, summons, notice of legal proceedings or other foreign civil process which appears to initiate or continue a lawsuit against the United States, the Air Force, any entity of the Department of Defense or Davis-Monthan Air Force Base, please forward it immediately to the office of the Staff Judge Advocate. This direction does not apply to court documents you receive involving personal lawsuits naming an individual in a personal capacity (e.g., divorce, bankruptcy, landlord-tenant disputes, etc.). However, if you are in doubt as to the nature of the court document, bring it to the legal office! Please do not ignore these notices because they are almost always time sensitive. See AFI 51-301, paragraph 6.6.2.

If you are ever summoned to appear in court on behalf of the Air Force, or receive a summons requesting Air Force records, you are first required get a read from the Staff Judge Advocate's office before taking any action. Please forward the request to the legal office as soon as possible and you will get an opinion on whether you may appear in court, guidance on appearing in court if allowed and/or direction on release of any requested information. See AFI 51-301, Chapter 9.